

BRILL.COM

BRILL 使用手冊

*Tips for Effective Searching,
Reading and Account Management
for Scholars and Librarians*



目錄

Brill.com 特色

- 搜尋
- 建立帳戶
- 帳戶特點
- 網上商店
- 線上閱讀
- 下載內容

Table of Contents

Brill.com Features

- 1 Searching
- 4 Creating an Account
- 5 Account Features
- 8 The Webshop
- 10 Reading Online
- 11 Downloading Content

In 2017, Brill launched its new brill.com website, including new catalog, web shop and e-content innovations. This guide will show scholars and librarians how best to make use of all the features this platform introduces. Searching the catalog, creating an account, purchasing digital or print products, accessing e-content and more will be explained to enable researchers to get the most out of brill.com.

For librarians the website's access management system is an invaluable tool to gain insight in their institution's holdings and usage statistics. This guide will help librarians get the most out of the reports generated by brill.com.

Still have questions? Visit the FAQ pages on brill.com/faq. You can also contact us at brillonline@brill.com with questions or feedback.

2017 年，Brill 推出了新的 **brill.com** 網站，包括新目錄、網上商店和電子內容創新。本指南將向學者展示和圖書館員如何最好地利用該平台的所有功能介紹。

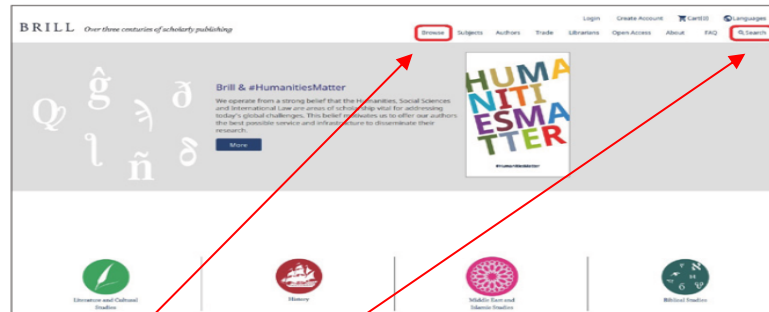
搜尋目錄、建立帳戶、購買數位或印刷產品、存取電子內容等將解釋以使研究人員能夠充分利用 **brill.com**。

對於圖書館員來說，網站的存取管理系統是深入了解其機構的持有和使用統計數據的工具。本指南將幫助圖書館員充分製作使用統計的報告其由 **brill.com** 提供。



Searching

Quick Search



在 **brill.com** 主頁上，按一下「搜尋」或「瀏覽」開始搜尋：

搜尋：開啟彈出搜尋框

瀏覽：瀏覽 Brill 的整個目錄並過濾結果

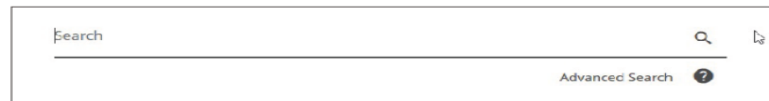
The **brill.com** homepage

vse:

BRILL.COM

1

USER GUIDE



The search pop-up will appear underneath the website's menu

Advanced Search



This button links to the advanced search page

「進階搜尋」選項 提供了搜尋更多內容的方法
專門用於：

- 作者或編輯 • 全文
- DOI/ISBN • 期刊來源
- 出版商 • 標題

您也可以透過以下方式優化您的搜尋：

- 出版品類型 • 日期

準備就緒後，按一下圖示或按鈕即可前往搜尋結果。

Advanced Search

Search by entering a word or phrase in the search field. For exact phrases use double quotes (eg "Gregorian syntax"). Wildcards ("*" and "?") may also be used. [Search help](#)

Add new row(s) to refine your search further.

Search:

Author or Eic

+ [-] Add row

Refine by publication type

☐ Journal Article ☐ Chapter ☐ Reference Entry
☐ Major Reference Work ☐ Journal ☐ Collection
☐ Series ☐ Book

Refine by date

Date Type: From: To: Exact Year:

DOI/ISBN

+ [-] Add row

Clear Search

Click the drop-down menu to select the additional search specifics listed above

搜尋結果

在「搜尋結果」頁面上顯示結果數和結果頁數。



An example of a Search Results page

Options:

Remove search terms by clicking

Set the number of 'Items per page'

'Sort by' relevance, alphabetically, date, source or author

Download citation in several file formats (.ris; .bib; .enw)

.ris .bib .enw

ProCite BibTeX EndNote
 RefWorks Zotero
 Reference
 Manager

Citation download options

選項：

點選刪除搜尋字詞

設定“每頁項目數”

「排序」相關性、字母順序、日期、來源或作者
 下載多種文件格式的引文（.ris；.bib；.enw）

若要查看書籍或期刊的產品頁面，或直接前往章節或文章，請點選其中一個的搜尋結果。

注意：在搜尋結果的簡介文字中找到搜尋字詞時也會反白顯示就像點擊書籍或文章時在產品頁面上一樣。

細化搜尋結果

在「搜尋結果」頁面的左側，可以找到用於最佳化搜尋結果的選項。

- **Search within results**
- **Choose Search Level:** all results, only full titles, or only sections
- **Product Type:** book, journal, reference work, or primary source
- **Subject:** choose from 24 of Brill's subject areas and many more
- **Access:** all results, only subscribed/purchased content or only open access
- **Publication Status:** forthcoming, available, or out of stock
- **Publication Date**
- **Primary Language**
- **Brill Imprint**

- 結果中搜尋
- 選擇搜尋等級：所有結果、僅完整標題或僅單獨的章節/文章
- 產品類型：書籍、期刊、參考書或主要來源
- 主題：從 Brill 的 24 個主題領域和許多更詳細的小節中進行選擇
- 存取：所有結果、僅訂閱/購買的內容或開放存取內容
- 出版狀態：即將出版、可用或缺貨/印刷品
- 出版日期 • 主要語言 • BRILL 出版品

右側的數字代表每個選項的搜尋結果數量與主題一樣，每個產品類型也有小節。按 + 圖示展開選單。

- **Books:** Hardcover, Paperback, E-Book, Book Series or E-Book Collection
- **Journal:** Single Journal or E-Journal Collection
- **Reference Work:** Bibliography, Dictionary, Encyclopedia, Text Edition or Atlas
- **Primary Source Collection:** Online Primary Source or Microfiche/film Primary Source

USER GUIDE

The screenshot displays the search filter interface on the left side of the Brill.com search results page. It includes several expandable sections:

- Search within results:** A search bar for refining results within the current search.
- Search level:** Options include 'All', 'Titles', and 'Chapters/Articles'.
- Product Type:** A list of product types with their respective result counts:

Product Type	Count
Book	508
Hardcover	350
Paperback	130
E-Book	317
Book Series	10
E-Book Collection	16
Journal	4
Reference Work	9
- Publication Date:** A date range selector with a 'Submit' button.
- Primary Language:** A list of languages with their respective result counts:

Language	Count
English	26,264
German	8,224
French	1,288
Dutch	578
Persian	198
- Brill Imprint:** A list of Brill imprints with their respective result counts:

Imprint	Count
Brill	20,376
Brill Hes & De Graaf	574
Brill Nijhoff	4,447
Brill Rodopi	4,863
Brill Sense	1,733
Ferdinand Schöningh	3,244
Wilhelm Fink	3,294
mentis	821
- Subject:** A list of subject areas with their respective result counts:

Subject	Count
African Studies	304
American Studies	892
Ancient Near East	
Art History	
Asian Studies	
Book History and Bibliography	
Biblical Studies	
Classical Studies	
Education	
History	
Jewish Studies	

- 書籍：精裝本、平裝本、電子書、叢書或電子書集
- 期刊：單一期刊或電子期刊集
- 參考書：參考書目、字典、百科全書、文本版或圖集
- 主要來源收集：線上主要來源或縮微膠片/膠片主要來源

A selection of options to refine the result of a search

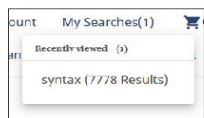
查詢紀錄

即使沒有帳戶，brill.com 也會保存您最近的查詢



Your search history can be found at the top of the page

brill.com 任何頁面的右上角，按一下「我的搜尋」。這顯示了一個集合您最近的查詢。按一下查詢可再次前往這些查詢結果。



My Searches saves your most recent search terms

要儲存搜索，需要一個帳戶。

在「我的搜尋」下拉式選單中登入後點選選單圖示可儲存搜尋以供日後使用。

建立帳戶

在搜尋結果中找到正確的內容後，您可以購買、存取和/或下載該書、期刊、章節、文章等。

注意：您還需要一個個人帳戶才能購買 MyBook 副本。

MyBook 使用戶能夠購買其書籍的按需印刷平裝本選擇，前提是他們可以透過其機構存取電子書版本。



The top menu bar can be found on every brill.com page

填寫您的所有信息，選擇密碼，確認您不是機器人並同意我們的條款和條件（點擊連結閱讀）。然後點擊按鈕。



An example of a filled in form

您將收到一封電子郵件。點擊確認連結完成註冊。
建立帳戶後，可以從任何 **brill.com** 頁面的右上角登入。
或者去到 **brill.com/login** 頁面。

帳戶特色

登入後，點擊任何 **brill.com** 頁面右上角的「我的帳戶」。



In the My Account menu different tabs can be found at the 1

The 'My Account' tabs are:

- Most Recent: Your most recent searches
- My Content: Purchased E-Content
- My Searches: Saved searches
- My Alerts: Email alerts for new content
- My Annotations: Saved annotations
- My Account: Your account details, where you can change your password
- My Orders: Your web shop orders
- Tokens: Enter access tokens provided by Brill. Includes a list of used token
- My Data: EU GDPR Information

Most Recent

最新資訊

在這裡您可以找到最近儲存的搜尋，在此帳號顯示在您的第一個查詢選項，此舉為了快速存取您保存的研究，它顯示搜尋字詞以及保存日期。

- 「我的帳戶」：
- 最新資訊：使用者近期的搜索
 - 我的內容：購買的電子內容
 - 我的搜尋：已儲存的搜索
 - 我的提醒：新內容的電子郵件提醒
 - 我的註釋：已儲存的註釋
 - 我的帳戶：使用者的帳戶詳細信息，可以在其中更改密碼
 - 我的訂單：使用者的網路訂單
 - 令牌：輸入Brill 提供的存取令牌。包括已使用令牌的列表



Did you forget what you were working on?
You can find your most searches here

檢查已儲存的項目並點擊按鈕以刪除該儲存的作品）
編輯搜尋（透過新增個人評論）。

My Content

As mentioned above, this lists the E-Book and Journal content you've

我的內容

列出了使用者購買的電子書和日記內容。

My Searches

A complete list of your saved searches. This tab has the same features

我的搜尋

使用者儲存搜尋的完整清單與“最新資訊”選項有相同的功能。

My Alerts

You have the ability to sign up for a variety of email alerts that notify advance articles, new citations, new results to your saved searches ar

我的提醒

使用者可以註冊各種電子郵件提醒，通知新期刊問題或提前發表文章、新引文、已儲存搜尋的新結果以及其他新增的內容。若要註冊電子郵件提醒，請點選產品頁面上對應的「取得提醒」按鈕。



For example, the 'Get eTOC Alerts' and 'Get Ahead of Print Alerts' buttons can be found to the right on the journal page. Here you can enable or disable your alert for this journal



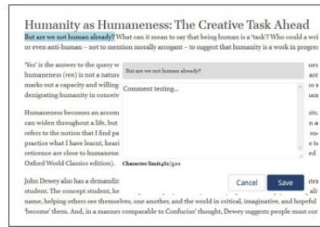
On the 'My Alerts' tab you can find an overview of all the alerts you have turned on. Click the  button to visit the product's page, or click the  button to delete an alert.

My Annotations

When reading a journal article or book chapter you can include your a piece of text and clicking the  button.

我的註釋

閱讀書籍章節的期刊文章時，使用者可以透過選擇添加自己評論一的段文字並點擊按鈕。



Adding comment:

「我的註釋」標籤上，使用者可以找到所有已儲存註釋的概述，包括：

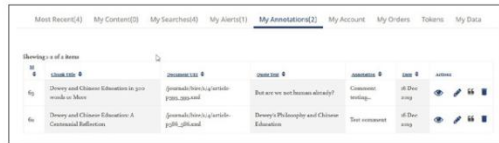
- 區塊標題：文章/章節的標題
- 文件 URI：文章或章節頁面的 URI
- 引用文本：使用者新增評論的選取文本
- 註釋：使用者的評論文本

On the 'My Annotations' tab you can find an overview of all your saved annotations, including:

- Chunk Title: The title of the article/chapter
- Document URI: The URI of the article or chapter's page
- Quote Text: The selected text to which you have added your comments
- Annotation: Your comment's text

Click the  button to visit the content page, the  button to download the content's citation or click the  button

點擊按鈕造訪內容頁面，點擊按鈕編輯評論，點擊按鈕下載內容的引文或點擊按鈕刪除註釋。

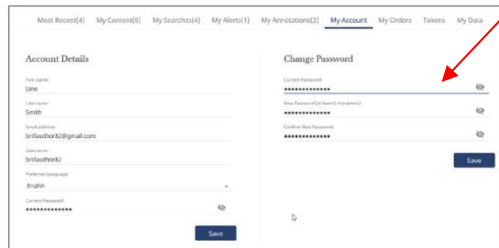


My Account

Your account details are listed, and can be edited, here. This is also the place to change your password:

我的帳戶

此處列出了使用者的帳戶詳細信息，並且可以對其進行編輯；這能讓使用者更改登入的密碼



Make sure not to share your personal details with anyone

My Orders

An overview of the purchases you have made in the brill.com webshop.

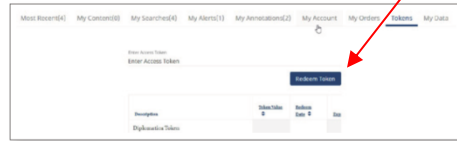
我的訂單

使用者在 **brill.com** 網上商店購買的商品概述。

Tokens

Brill often shares special offers in their email newsletters or at academic conferences. You can enter a token which provides access to specific content time. Simply enter the shared token and click the **Redeem Token** button.

Please note that you have to be logged in to your account to be able to use tokens.



For an example of a token for free access to one of our new journals, please visit brill.com/free4u

My Data

Brill takes your privacy seriously and will only use your data for the purposes you request. Brill.com is compliant with the latest information about GDPR, how you can control your personal information and saved searches.

Before requesting that your account is deleted, click the **Download All Data** button.

我的數據

Brill 重視您的隱私，只會使用您的資訊為您提供服務。Brill.com 遵守歐盟的 GDPR 規則。在此選項卡上您可以閱讀更多內容有關 GDPR、如何從 brill.com 刪除資料以及如何下載的信息您的個人資料和已儲存的搜尋、註釋等。在請求刪除您的帳戶之前，建議您點擊下載您的數據按鈕。

The Webshop

Once you have found the content you need and have created an account, you are able to purchase digital content or physical books and journals through our webshop.

Books

To purchase a book, search for the title and go to the product page. On the page, click on 'Please select a format' to select the format (E-Book, Hardback or Paperback) you want to buy.



Note that certain formats are only available for specific books, i.e. not every book is available in paperback

To purchase the book, click the **Add to Cart** button.

The 'My Cart' button at the top right of the screen lists the amount of products that have been added. Click the button to start the checkout process.



代幣

布里爾經常在電子郵件通訊或學術會議上分享特別優惠。在此選項上您可以輸入一個令牌，該令牌可讓您以預定的金額存取特定內容時間。只需輸入共享令牌並點擊按鈕即可。請注意，使用者必須登入帳戶才能存取令牌的內容。

網上商店

找到所需的內容並建立帳戶後，使用者可以透過我們的網路商店購買數位內容或實體書籍和期刊。

圖書

購買書籍前，請搜尋書名並前往產品頁面。在頁面上，點擊“請選擇”格式來選擇您要購買的格式（電子書、精裝書或平裝書）。

要購買該書，請按一下該按鈕。

螢幕右上角的「我的購物車」按鈕列出了已購買的產品數量。點選按鈕開始結帳流程。

In your cart, you can:

- 'Update' the number of copies in the order
- 'Apply Discount' by entering a code that has been provided by Brill
- When you are ready to order, click the **Checkout** button



Note that the discount percentage will be displayed, but the discount will only be applied to your order total at the payment stage

使用者的購物車中，可以處理的項目如下：

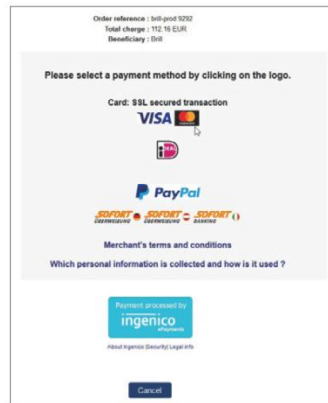
- 「更新」訂單中的份數
- 輸入 Brill 提供的代碼 “使用折扣”
- 當您準備好訂購時，請點選按鈕

On the next page, fill in the Billing and Shipping Information, then press the **Continue** button.

Required information =

- Country
- Name
- Street
- Street Number
- Postal Code
- City
- Email
- Phone

The next page gives a summary of your order. Agree to the Terms and Conditions and click the **Go To Payment** button.



此頁內容提供了您的訂單摘要，同意條款和條件並點擊按鈕。

Payment is arranged through a third-party service and takes you out of the brill.com site

最後，選擇付款方式。使用者將收到一封電子郵件，其中包含訂單確認訊息以及使用的訂單訊息將顯示在「我的帳戶」選項內中「我的訂單」標籤上。

在下一頁內容，填寫帳單和運送訊息，並點選按鈕。其所需資訊如下：

- 國家
- 姓名
- 街道
- 街道號碼
- 郵遞區號
- 城市
- 電子郵件
- 電話

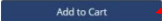
ER G U I C

Digital content will be made available through your account immediately. Print orders will be sent to our distributor and will be shipped to the provided shipping address. Please take into account between 5 to 10 workdays before shipments are sent.

N.B.: Unfortunately, at this point it is not possible to purchase a Journal Subscription on brill.com. Please contact our Sales department at sales@brill.com for more information.

數位內容將立即透過您的帳戶提供。列印訂單將發送給我們的經銷商並將運送到提供的送貨地址。請考慮出貨前 5 至 10 個工作天內記入帳戶。注意：不幸的是，目前無法購買期刊訂閱布里爾.com。

Chapters / Articles

To purchase an individual book chapter or journal click on the  button.

章節/文章

要購買單獨的書籍章節或期刊文章，請前往章節/文章的頁面並單擊按鈕。

Additionally, you can either login for institutional access, rent the article on DeepDyve or an access token if one is provided by Brill.

此外，您可以登入機構存取、在 DeepDyve 上租借文章或兌換訪問令牌（如果由 Brill 提供）。

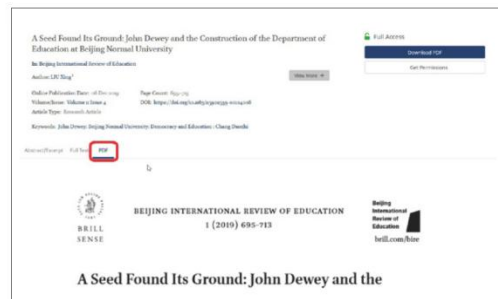


Please note you need to be logged in to your personal account to make use of some of these features

將文章或章節加入購物車後，結帳流程與購買書籍相同

Reading Online

Once access is available the  restricted access icon will be replaced with the  full access icon. To access a purchased book chapter or journal article, go to the table of contents and click on the chapter/article.



線上閱讀

一旦可以訪問，“受限訪問”圖示將替換為“完全訪問”圖示。要存取購買的書籍章節或期刊文章，請前往目錄並點擊章節/文章。

Access the PDF file by clicking on the PDF tab



下載內容
若要下載書籍章節或期刊文章，請點選按鈕從章節/文章的頁面。

Downloading Content

To download a book chapter or journal article, click on the from the chapter/article's page.

Download PDF button



A dialog box will open where the file can either be opened or saved.

Besides individual chapters, complete books can also be downloaded directly from the title's product page, when complete access is available.



注意：需要使用「Adobe Acrobat Reader」等 PDF 閱讀器才能存取 Brill 的 PDF 檔案。

其會開啟一個對話框，可以在其中開啟或儲存檔案。

除了單章之外，整本書也可以直接從書名下載產品頁面（可以完全訪問時）。

Brill offers publications in the following areas:

- African Studies
- American Studies
- Ancient Near East and Egypt
- Art History
- Asian Studies
- Biblical Studies and Early Christianity
- Biology
- Book History and Cartography
- Classical Studies
- Education
- History
- Human Rights and Humanitarian Law
- International Law
- International Relations
- Jewish Studies
- Language and Linguistics
- Literature and Cultural Studies
- Media
- Middle East and Islamic Studies
- Philosophy
- Religious Studies
- Slavic and Eurasian Studies
- Social Sciences
- Theology and World Christianity

