National Taiwan University Library

Patron Feedback Form

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (YYYY/MM/DD)

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| --- | --- | --- | --- |
| Name |  | Department & Year of Study / Affiliated Unit & Job Title |  |
| Contact No. |  | Email |  |
| Feedback |  |
| Suggestions |  |

The following section shall be completed by the librarian on duty

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| --- | --- | --- | --- |
| Received By |  | Date |  |
| Resolution | □ Make suggested improvements. □ Unable to make suggested improvements. Reason: □ Forward to the Library’s \_\_\_\_\_\_\_\_\_\_ Division to facilitate resolution. Signature of Unit Head: |
| Outcome |  |
| Response Date |  |
| Processing Clerk |  | Unit Head |  |

※ This form can be found at the service desk on each floor. Please fill it out and return it to the processing clerk for signing and submission to the Unit Head or relevant subject librarian.